



NEWSLETTER September-October 2021

This is a very busy time of year; we ask that you please check children's book bags after each session for any letters. Many Thanks

Welcome!!

We would like to welcome back all our returning families and children, also to all our new families and children that have joined us this term! Children are settling in well to the preschool routine, getting to know each other and the staff has been busy getting to know all the children too!

Staff

We have welcomed back Becky from maternity leave, and we have also welcomed a new member of staff to our team this term Teri, our team is as follows!

Kirsty Harkins – Preschool Manager

Becky Copland – Deputy Manager

Please contact us by email on info@twiggslanepreschool.com

Sadie – Cabin Room Leader

Wendy – SENCO Practitioner

Karen – Practitioner

Emma – Pre-School Room Leader

Laura – SENCO Practitioner

Vicki – Practitioner

Teri - Practitioner

Jane Garner – Finance Controller if you have any questions regarding invoices please contact Jane on jane.garner@twiggslanepreschool.com

Topics

This half term we will be looking at All About Me topic, this will include lots of Personal, Social and Emotional Development with the children settling into preschool, getting to know each other and developing their social skills, sharing and taking turns with their friends.

Social distancing

Please can we ask when dropping off and collecting your child, please respect social distancing guidelines when speaking with staff members. Staff have been provided with PPE, and you may see them wearing face shields when letting children in and out, this to protect the staff and yourselves.

Parent Directors

We held our Annual General Meeting (AGM) back in June and we would like to welcome our new parent directors this year and inform you of who they are

Hayley Broomfield- Chair Person
Hannah Gray- Treasurer
Connie Wright- Secretary
Jodie Armour- Smith- Parent Director
Lucy Wheeler – Parent Director
Kate Canning – Parent Director
Kirsty Harkins – Affiliate Member
Duncan Copland – Affiliate Member

If you have any questions regarding how the preschool operates with the board of directors, please let us know, or if you would be interested in finding out more about one of our parent director roles please speak to Kirsty.

Fundraising Team

We are looking for parents to start up a fundraising team and will be holding our first meeting on Tuesday 28th September at 7.30 here at preschool.

The Pre-school's fundraising events are the key to enable us to buy wonderful new equipment for the children; in particular those items that are costly. If you have any ideas for fundraising events, we are keen to hear them, especially those that could take place whilst following government guidelines!

Please let Kirsty or Becky know if you can make it, we're very excited to get started and raise some much-needed funds!

Famly

We no longer use tapestry for recording your children's development and observations. We have moved to an app called Famly which you should all be able to access.

If you are having any problems please speak to Becky, or email us on info@twiggslanepreschool.com

Photographer Wednesday 13th October

We have a photographer booked to come on Wednesday 13th October in the morning. All children in on this morning will be able to have their photos taken and any other children who are not in on this day you are welcome to bring your child on this day between 10 and 11 however we ask you let Kirsty or Becky know so we know who else will be attending.

In addition to this we are also holding a Saturday session on the 16th October for children and siblings. This will be Christmas themed however normal backdrop photos can be taken also. We will allocate you a time slot for the Saturday session to avoid too many families in at once.

Please email info@twiggslanepreschool.com or contact Kirsty or Becky on Famly and we can give you a time slot.

Saturday 4th December

Please keep this afternoon free, more details to follow!! Think Christmas, fundraising, Christmas songs, and little Christmas outfits for the children! We're very excited to get a plan in place and you won't want to miss it!!!



Holidays

If you are going on holiday at all, please could we ask that you complete a holiday form for us. Please ask a member of staff for one and this can be put into children's book bags for you, with the current travel guidelines we ask that you let us know the destination of your holiday and whether you are aware of the need to quarantine on your return.

Lending Library

We have a lending library that can be used by families, we have books relating to various things that you might find useful, new baby, moving house, separation anxiety, getting rid of dummies, using the potty and more. If you would like to borrow any books please speak to Kirsty or Becky, you will need to sign the books out and return when you are finished with them.

Drop off

We are aware some children are upset at drop off, with the past few months we have had children have spent lots of time at home with their families, coming back into preschool or starting preschool is new to them again and can unsettle them sometimes.

Please be reassured that the staff will do everything they can to settle your child, and we often find children like to make you feel bad! They have often stopped by the time you get to the gates! We will never let a child get so distressed in our care, if your child is not settling, we will call you and let you know.

Please ensure you keep to your child's session times with regard to dropping off and collecting your child, we have staff members who also need to drop off and collect their own children at the surrounding schools which understandably they don't want to be late for.

We understand sometime situations arise which means you may be late to pick up however it is important you communicate this with us or try and make alternative arrangements again letting us know who will be collecting your child as without this we can't let your child go.

Name everything!

Please can you ensure that all your child's belongings are named, this includes lunchboxes, water bottles, welly boots, coats and anything else! Can you also double check that you have all your child's belongings when you collect them. This is really helpful to the staff!

Health & Safety

Please remember we operate a NO NUT/SHELLFISH (crabsticks) policy due to allergies. If your child requires an inhaler please could you ensure that you supply us with their



inhaler in a sealed plastic tub clearly labeled with their name. All prescribed medication should be handed to a staff member.

Many Thanks.

Contact Details

Please remember to let us know if you move house or change your telephone number or e-mail address. We need to keep our contact details up to date for correspondence & in case we need to contact you urgently. If you don't receive communication via e-mail and you would like to please let us know info@twiggs-lane-preschool.com



Dates for your Diary

Wednesday 13th and Saturday 16th October
2021 Photographer

October half term Monday 25th October -
Friday 29th October, first day back Monday
1st November

Monday 29th November INSET Day Preschool will
be closed

Saturday 4th December info to follow

Christmas Holidays - Monday 20th
December- Monday 3th January, First day
back Tuesday 4th January

Please remember our door is always open, so if you do have any questions or concerns about anything, or if you would like to help out, please speak to us.

Staff & Directors Twiggs Lane Pre-school

Incorporated as a company limited by guarantee in England & Wales. Registered Office: Twiggs Lane, Marchwood, Southampton, Hampshire, SO40 4ZE. Company Registration No. 7512922 - Charity Registration No. 1141697