



## NEWSLETTER MAY - JULY 2021

**This is a very busy time of year; we ask that you please check children's book bags after each session for any letters. Many Thanks**

### **Sponsored Scoot**

Thank you to everyone who has joined in with raising much needed funds for preschool! Please ensure all sponsorship money is returned to us by Friday 28<sup>th</sup> May, we will let you know how much we have raised when its all added up!

### **Children moving on to school.**

Unfortunately, with everything that has happened over the past year, we will not be holding an event for children leaving preschool this year.

All children leaving preschool will receive a PE bag from us ready for Infant school and inside their bags will be some surprises for the children!

The last week of term will be a fun week for children in preschool, staff are already coming up with ideas on how to make it a lovely week for the children within preschool!



### **Parent's Evening**

We would like to offer you all the opportunity to book a 10-minute appointment to come and see your child's key person.

**These will be offered on Wednesday 23<sup>rd</sup> June 6:30pm - 8:30pm please speak with your child's key person or email Kirsty to book your time slot.**

### **Tapestry**

Staff are in the process of updating all children's learning journals on Tapestry and will soon begin writing end of year reports for all children. Those children moving on to school your child's Tapestry records will be sent over to their next school, children returning to us in September if they are moving into the preschool room all tapestry records will be up together ready for their move into the room! We will stop all Tapestry observations from Monday 28<sup>th</sup> June.

### **Toys from Home**

Can we please ask that children do not bring in toys from home, we find that other children often want to play with them, and it can cause upset among the children.

We understand some children have comforters, if they need to bring with them something that comforts them, we ask that it comes in their bag and we will offer to them during the session if they become upset or distressed.

### **Funding**

**You must apply or reconfirm by 31<sup>st</sup> August for 30 hours funding.** If you have any questions please contact Jane on [jane.garner@twiggslanepreschool.com](mailto:jane.garner@twiggslanepreschool.com)

If you have received a funding form and haven't yet returned it please ensure it is returned to us by Friday 9<sup>th</sup> July.

## Parking

Please park responsibly when dropping off or collecting your child, please do not park blocking any driveways or entrances to the school site, do not park on the double yellow lines unless exempt (if exempt please still park responsibly) do not park on the grass verge near the by pass, this blocks the view for road users coming off the by pass on to Twiggs Lane, and also for those trying to leave Twiggs Lane.

Parking in any of these places will more than likely end up being reported. We have sent many emails and spoken to various people who have been parking in dangerous places, please help us to avoid what could be a tragic accident waiting to happen.

## Fees

Invoice's will be sent out shortly for the Autumn term. Please remember fees are increasing from September to £5.50 per hour for 2-year old's and £5.30 per hour for 3-4 year old's.

Should you have any problems or queries regarding your invoice for your child's fees, please do not hesitate to contact Jane – Thank you [jane.garner@twiggsianepreschool.com](mailto:jane.garner@twiggsianepreschool.com)

## Health & Safety



Please remember we operate a NO NUT OR SHELLFISH policy due to allergies.

If your child requires an inhaler please could you ensure that you supply us with their inhaler in a sealed plastic tub clearly labeled with their name. All prescribed medication should be handed to a staff member.

Many Thanks.

## Complaints Procedure

If you have any reason to make a complaint against a member of staff you must speak to the preschool manager, Kirsty immediately. If you however, have a complaint against the preschool manager you must speak to the chair of the board of directors, Duncan contactable on

[Duncan.copland@twiggsianepreschool.com](mailto:Duncan.copland@twiggsianepreschool.com)

The matter will be dealt with in the strictest of confidence. If you wish to contact Ofsted directly to make a complaint about the setting you can visit their website [www.ofsted.gov.uk](http://www.ofsted.gov.uk)



## Contact Details

Please remember to let us know if you move house or change your telephone number or e-mail address. We need to keep our contact details up to date for correspondence & in case we need to contact you urgently. If you don't receive communication via e-mail and you would like to please let us know [info@twiggsianepreschool.com](mailto:info@twiggsianepreschool.com)

## Dates for your Diary

<b>Friday 28<sup>th</sup> May last day of half term</b>	<b>Preschool closed for half term Monday 31<sup>st</sup> May – Friday 4<sup>th</sup> June</b>
<b>INSET day – Preschool closed Friday 25<sup>th</sup> June 2021</b>	<b>Last day of summer term Friday 23<sup>rd</sup> July</b>

We return to preschool on Friday 3<sup>rd</sup> September 2021

## Staff & Directors Twiggs Lane Pre-school

Incorporated as a company limited by guarantee in England & Wales. Registered Office: Twiggs Lane, Marchwood, Southampton, Hampshire, SO40 4ZE. Company Registration No. 7512922 - Charity Registration No. 1141697