



# Twiggs Lane Pre-School

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02380 675818

## JANUARY – FEBRUARY 2018 NEWSLETTER

Dear Parents/Carers and families,



HAPPY NEW YEAR & WELCOME BACK to everyone; we hope you and your children had an enjoyable time over the Christmas break and hopefully Father Christmas came too! We would like to wish you all a very Happy New Year and wish you all much happiness and good health for 2018.



### Christmas Gifts - Thank you

Thank you to all the children and parents for your kind Christmas gifts to the staff, it is very much appreciated and we would like to say thank you for thinking of us!



### Topics



Different topics are prepared each week for the children. A 'Theme Newsletter' is circulated every week from Wendy via e-mail so please make sure that you take note of what the topics are going to be as sometimes we may ask children to bring in things from home etc. We hope you feel well informed of what is coming up and finding out what your children have been up to, if they haven't already told you.

Please don't hesitate to speak to any of the staff for further information for any of the topics. If you have any ideas for us to incorporate into our themes we are always open to suggestion, so please feel welcome to pop in.

### Children in Need 2017

Thank you to everyone for the donations; the total amount collected was £15.45 which we have sent to CIN.

### Christmas Sing a long

Our Christmas sing along held on Tuesday 13<sup>th</sup> December was a fantastic evening and the children performed brilliantly! All the staff were so proud of all the children and thought they were all superstars. Thank you to all the parents/grandparents/carers who attended the performance and purchased refreshments and tombola tickets – hopefully you were lucky enough to win a prize!

Our staff, parents and directors did a brilliant job of organising the refreshments and worked very hard collecting prizes in the run up to the evening – we are extremely happy to have collected a total of £425 – which is amazing!



Along with the Christmas cards designed by the children the pre-school has generated Christmas fundraising profits of **£470** this will go straight back into the pre-school as we be purchasing lovely new equipment this month. Thank you so much to everyone! 😊

## Christmas Party

We hope all the children who attended the party at the village hall on the last day of term enjoyed themselves! We were lucky enough to have a surprise visitor pop in with a big sack of gifts for them all too!



## Silver Smarties Tubes



We have received several Smarties tubes and money bags filled with silver change since being back - thank you very much! We will wait until the end of January before we count up all the change and let you know in our next newsletter how much we have collected for our fundraising pot.

## Fundraising

Parent help is always needed to help plan and prepare for our fundraising events. We do understand that life is so very busy these days and a lot of parents work, which makes it impossible to offer spare time. But if you are someone who can help out, please feel free to come on board. Just drop Jane or Wendy an e-mail.

## Parent Questionnaires



You will have received a questionnaire regarding Twiggs pre-school. Please could you return these with your views? They can be placed in the marked red post box and can be completely anonymous if you wish. Your views count!

## Staff



We would like to welcome Natalie to our Team as a practitioner. Natalie joined us at the beginning of this term and comes with lots of experience and enthusiasm.

## Session Times

Please can we ask that you adhere to your child's session times. You must drop off and collect your child on time.

If you are going to be late picking up for reasons beyond your control we will understand, however, it is essential that you telephone the pre-school to let us know.

If you are unsure what time your child's session times are, please speak to us to confirm this.



If you are persistently late picking up, we may be forced to charge you for the extra time which of course we really don't want to do.

Thank you for your co-operation and understanding. If you have any questions, please let us know.

## Updated information regarding dropping off & picking up

For ALL dropping off of children - please drop off your child via the main pre-school door. If however you bring your child at 12.15 and the gate is locked, please wait outside the gate until it is unlocked for entry also via the main door.

For ALL picking up of children – please collect your child via the side door. Parents are not permitted to enter via the side door for any reason and should wait for their child to be released by a member of staff. If you wish to make arrangements to speak to a member of staff, please do this prior to picking up.

Please can we also request that all parents refrain from gathering right next to the windows by the side door as we are finding that children are easily disrupted at the end of sessions. This ensures minimum disturbance to the Infants school

Your help is very much appreciated. Please speak to us with any questions.

### Notice Period Reminder

A polite reminder that the pre-school has a policy that we require a whole half term's notice if you wish to withdraw your child from the pre-school or reduce sessions. This gives the pre-school ample time to fill the space and reduces financial loss.

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### Fees

Invoices for this half term (January - February) will be sent out next week. Just let us know if you wish to set up a payment plan or arrange a set weekly/monthly amount by direct debit. Should you have any problems or queries regarding your invoice for your child's fees, please do not hesitate to contact Jane - Thank you.

[twiggsfinance@hotmail.co.uk](mailto:twiggsfinance@hotmail.co.uk)



### Contact Details

Please remember to let us know if you move house or change your telephone number. We need to keep our contact details up to date for correspondence & in case we need to contact you urgently

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### Clothing/Belongings



Please send your children to pre-school with warm coats, hats, gloves.

Wellington boots can also be brought in for going outside to play we understand that some children like to keep them on however please remember some inside shoes too.

**PLEASE NAME ALL CLOTHING & BACK-PACKS & REMEMBER TO HAND ANY PRESCRIBED MEDICATION TO A MEMBER OF STAFF IN A NAMED BAG/CONTAINER**

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### Remember

Twiggs Lane Pre-school is a NUT FREE ZONE so no nuts or peanut butter in lunch boxes please.



### Remember

Do not obstruct driveways or park illegally along Twiggs Lane.



## ***Dates for your Diary***

<b>Monday 15<sup>th</sup> January</b> <b>INSET DAY</b>	<b>Monday 12<sup>th</sup> February – Friday 16<sup>th</sup> Feb</b> <b>HALF TERM</b>
<b>Friday 30<sup>th</sup> March – Friday 13<sup>th</sup> April</b> <b>EASTER BREAK</b> <b>Pre-school is back on Monday 16<sup>th</sup> April</b>	<b>Details to follow regarding possible outing/fun day in May</b> <b>THIS WILL BE AN INSET DAY</b>

Please remember our door is always open, so if you do have any questions or concerns about anything, or if you would like to help out, please speak to us.

Thank you for taking the time to read this newsletter.

### **Staff & Directors**

## **Twiggs Lane Pre-school**

Incorporated as a company limited by guarantee in England & Wales  
Registered Office: Twiggs Lane, Marchwood, Southampton, Hampshire, SO40 4ZE  
Company Registration No. 7512922 - Charity Registration No. 1141697